

Our Ref. SH/HC
Your Ref.
Contact Mrs Henderson
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March 2017

**Education and Children's
Services**

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Kincorth Academy
Kincorth Circle
Aberdeen AB12 5NL

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Dear Parent/Carer

The 2017 SQA Exam diet begins on Tuesday 2nd May and ends on Friday 2nd June.

Pupils who attend Torry Academy for any of their courses will sit their exam for that course at Torry. The Shuttle Bus will NOT run as normal and pupils will need to make their own arrangements to ensure they travel to Torry for the exam start time. Pupils attending City Campus schools/college for AH/Higher courses will sit their exams at Kincorth Academy NOT the City Campus school/college they attend.

The SQA Exam timetable is available on the SQA website. Pupils will be issued with a general exam timetable prior to the Easter holidays. This should be carefully checked and if there are any issues I should be informed. Personal exam timetables will be issued following the Easter holidays. Please note all exams will take place on the day indicated on the official SQA Exam timetable but exam timings may be different from this as we are permitted to amend timings by up to 30 minutes in some circumstances. Pupils cannot sit an exam on a different day to the day timetabled. Pupils, however, must attend at the times stated in the **School Exam Timetable** and as shown on their personal timetable. Every effort has been made to ensure exams end to enable pupils to catch school buses at 3.15 pm. However, this has not always been possible and pupils will need to make their own arrangements to travel home in such circumstances. AH English and N5 Maths exams will not finish until 3.50 pm. Unfortunately it has not been possible to change the timings of these exams. If you think your Son/Daughter will be unable to make their own travel arrangements following these exams, please complete the reply slip over and return to me via the School Office by Thursday 30 March.

Should you require further clarification, please do not hesitate to contact me.

Yours sincerely

Susanne Henderson
Depute Head Teacher

SQA EXAMS 2017

SQA EXAMS – TRANSPORT FOLLOWING AH ENGLISH AND N5 MATHS EXAMS

NAME OF PUPIL:

REGISTER CLASS:

My Son/Daughter* will not be able to make their own arrangements to travel home at the end of the AH English Exam/N5 Maths Exam*.

REASON:

SIGNED:

DATE:

*Please delete whichever is inapplicable.